March 23, 2014

Dear Student,

We are writing to let you know about some modifications in registration procedures for Computer Science courses effective Fall 2014.

As you know, enrollments in Computer Science courses have increased dramatically over the past five years, including majors and non-majors from both the School of Engineering and the School of Arts and Sciences. We are projecting over 80 Computer Science majors graduating in Spring 2015.

We have been working closely with the administration to increase resources for Computer Science, but unfortunately, the demand continues to outpace the added resources. The proposed changes to registration ensure that we continue to serve the students taking our courses at the best of our abilities without placing unrealistic demands on our graduate teaching assistants and our faculty.

The following courses will have the following enrollment policy:

**COMP 11 and COMP 15**
The following students can register up to the maximum available capacity: current first-year students in School of Engineering; or current first-year students in the School of Arts & Science; or declared majors in Computer Science, Computer Engineering, Electrical Engineering, or Cognitive and Brain Science; or post-bac students; or graduate standing.

All other students can sign up through special wait list sections, and will be allowed into the class if space permits. Priority will be given to those minoring in computer science and closer to graduation

**COMP 20**
The following students can register up to the maximum available capacity: declared majors in Computer Science; or post-bac students; or graduate standing.

All other students can sign up through special wait list sections, and will be allowed into the class if space permits. Priority will be given to those minoring in computer science and closer to graduation

**COMP 40 & COMP 160**
The following students can register up to the maximum available capacity: declared majors in Computer Science; or post-bac students; or graduate standing; or current first-year students in the School of Arts & Science.
All other students can sign up through special wait list sections, and will be allowed into the class if space permits. Priority will be given to those minoring in computer science and closer to graduation.

**COMP 105**
The following students can register up to the maximum available capacity: declared majors in Computer Science or in Cognitive and Brian Sciences; or post-bac students, or graduate standing, or current first-year students in the School of Arts & Science.

All other students can sign up through special wait list sections, and will be allowed into the class if space permits. Priority will be given to those minoring in computer science and closer to graduation.

**COMP 170.**
COMP 170 is not offered in Fall 2014. It is offered in Summer 2014, and will be offered again in Spring 2015. In Spring 2015, it will be limited to 80 students, and preference will be given to majors, post-bacs, and minors.

**COMP 135.**
The following students can register up to the maximum available capacity: graduate standing; or declared majors in Computer Science; or Post-bac students.

All other students can sign up through special wait list sections, and will be allowed into the class if space permits. Priority will be given to those minoring in computer science and closer to graduation.

To ensure smooth registration, please make sure that you declare your major or intent to minor as follows:

- For students in the School of Engineering:
  Download the "Declaration (or Change) of Degree and First Major form". Complete, Return Form to Dowling Hall, Suite 710 (Dean Knox)

- For students in the School of Arts and Science:
  Download the "Declaration of Major/Change of Advisor Form". Complete, and return form to your academic Dean.

- For students who intend to minor in Computer Science:
  Declare to the Computer Science Department your intent to minor in computer science through this form:
  https://tufts.qualtrics.com/SE/?SID=SV_5ulkGqEkbT7p6HH
  The password is @CSminor
  Please note that you are still required to declare your minor through the University (see http://www.cs.tufts.edu/Undergraduate-Computer-Science/minor-in-computer-science.html)
If you have any questions, please contact your Computer Science advisor. If you currently do not have a Computer Science advisor, please direct questions to the department chair, Soha Hassoun (soha@cs.tufts.edu).

Sincerely

The Faculty
Department of Computer Science